eLearning Project Manager

About Skill Dynamics

We were founded in 2011 when an experienced group of international procurement and supply chain leaders noticed a gap in the market for online practical-based education, made by professionals with real-world experience.

We embarked on creating unique, high-impact and personalized learning journeys created to improve core skills needed in these roles – efficiency, resourcefulness, and overall performance.

Since then we've educated employees from both large companies to corporations, becoming the global standard for effective procurement and supply chain training with presence in the US, Europe, Middle East, and China.

· 300,000+ learners around the world

· 200+ corporate clients

· 100 countries

In 2020 we were acquired by Levine Leichtman Capital Partners. LLCP is a middle-market private equity firm with a 36-year track record of successfully investing across various targeted sectors, especially EdTech.

With a strong team of 70 talented and fun people and over 200 blue-chip clients we're on a big growth trajectory and are building the team to help us capitalize on the growth opportunity ahead.

About the role

We are on a mission to expand the range of formats of eLearning content we delivery, increasing adoption and engagement for our growing list of customers and learners. To drive this forward we are looking for a project manager with experience of delivering eLearning content developed both internally and externally.

Reporting directly to the VP of Learning Content, the eLearning Project Manager will be responsible for managing content development, with full ownership of the delivery process from planning to deploying with our customers.

You will work in a team of domain experts to delivery exciting content in a growing number of formats, including high-impact learning, simulations, micro learnings, games and assessments.

You will be required to spend up to 3 days per week working from our central Reading Office. Occasional other travel might be required.

Core responsibilities

- Working with subject matter experts, manage the development pipeline from scripts to delivery

- Manage our internal and external partners

- Lead the development of inspiring procurement content, such as eLearning, simulations, microlearning and serious games

- Maintain our existing learning content catalogue

- Hold budget responsibilities for new content development

- Develop and maintain detailed plans for all content development processes

- Collaborate with Sales and Account Management teams to facilitate the sales process and occasionally attend calls with current and prospective clients

- Collaborate with Operations and Marketing to ensure information in internal and external systems is always up-to-date, and customers have access to new content as it is developed

- Offer internal technical support for content generation tools

Required Skills:

- A strong IT literate technical background

- Experience of working with LMS/LXP solutions

- Native or near-native English speaker

- UK-based, within communicable distance of UK Reading Office

- Ability to work independently and without detailed supervision

- Solid commercial experience managing partners

- Strong written communication skills

- Experience of working in a Learning & Development position

Nice to haves:

- Degree or equivalent
- Experience working directly with HTML or SCORM files
- Experience of working with eLearning content generation solutions such as Articulate or Rise
- Experience of analyzing user behaviors in an L&D environment
- Clear understanding of GDPR and compliance regulations